

**Feeding Matters mission:** Furthering advances in pediatric feeding disorders (PFD) by accelerating identification, igniting research, and promoting collaborative care for children and families.

**Granting Research Committee Goal:** To meet the vision of the Research Pillar of Igniting Research in the PFD field by funding research, this committee is tasked with granting funds to researchers who propose studies that Feeding Matters deems qualified to advance the science of PFD.

- i. Research Grant Award Overview
  - a. General Guidelines and Eligibility:
    - i. Funding up to \$5,000 for one year from date of award
    - ii. No indirect costs or overhead costs
    - iii. United States residents
    - iv. Methodology must follow PRISMA guidelines
  - b. Research Granting Process Overview:
    - i. Abstract Submission by Friday, September 27, 2019. *\*new date\**
    - ii. Selected abstracts will be invited to submit a full application, award decision notification by Wednesday, October 16, 2019. *(date subject to change due to abstract deadline changes)*
  - c. Research Areas of Interest to Feeding Matters – Requests for Applications
    - i. Scientific Reviews – such as systematic, meta-analysis, or scoping; addressing assessment, management, and/or treatment approaches for domains of PFD: medical, nutrition, feeding skill, and psychosocial. The following list offers review suggestions:
      1. Assessments used in the PFD field (tools, clinician assessments, and/or tests)
      2. Therapeutic outcomes and/or approaches for PFD treatment
    - ii. Resource utilization or economic studies - cost of PFD from the perspective of the healthcare system and/or the family.
- ii. Review and Award:
  - a. All abstracts and full proposals will be first evaluated by Feeding Matters' PFD Alliance's Granting Research Committee, whose recommendations will be reviewed and approved (through majority vote) by PFD Alliance's Executive Council.
  - b. Proposals will be evaluated for appropriateness of research design, researcher's capabilities to successfully complete the project, relevance of the proposed study to the mission of Feeding Matters, and alignment with research areas of interest as specified by the Feeding Matters Executive Council.

- c. All awards are subject to compliance with applicable federal, state and local laws, codes, regulations, rules and orders, including but not limited to the Health Insurance Portability and Accountability Act (HIPPA), and Feeding Matters' confidentiality policy.
  - d. All awards are contingent upon the availability of Feeding Matters funds.
  - e. All applications will be reviewed and scored by the Granting Research Committee. Feeding Matters may withdraw abstracts and applications that do not meet criteria, are incomplete, or fail to follow guidelines. In these cases, Feeding Matters will notify applicants if their application has been withdrawn from consideration by Feeding Matters for the current grant cycle.
  - f. Funding of awards is based on the priority score awarded to each application and the recommendations of the Granting Research Committee.
  - g. Primary causes for low scores during review include:
    - i. Insufficient design based on review criteria
    - ii. Failure of proper planning for key problems during the study as demonstrated in the application
    - iii. Weak description of the relevance of the proposed study to issues in pediatric feeding disorder (PFD)
    - iv. Lack of appropriate justification of use of funds
    - v. Scope of project does not fit within the 12-month timeline
- iii. Submission Information and General Timeline
- a. Applicants may only submit one abstract per research area of interest
  - b. Abstracts and Applications must be electronically submitted by the specified deadline.
  - c. Timeline (*dates subject to change due to abstract deadline changes*)
    - i. Open call for abstracts – Friday, September 27, 2019 (by 11:59pm Pacific Time). \*New deadline\*
    - ii. Request for full proposals to be sent to applicants– Wednesday, October 16, 2019.
    - iii. Full proposal application due – Friday, December 6, 2019 (by 11:59pm Pacific Time)
    - iv. Funding and projects begin – Early 2020
    - v. Results in the form of a detailed final report due to the grants committee within one year of receiving the funds.
  - d. Abstract Application Information Requested:
    - i. Contact information (*name, email, phone number, and mailing address*)
    - ii. Qualifications & credentials
    - iii. Supervising Academic Mentor (*if applicable*)
    - iv. Funding priority requesting (taken from i,c above – research areas of interest)

- v. Abstract (400-600 words)
  - 1. Background
  - 2. Research Question
  - 3. Methodology
  - 4. Timeline
  
- e. Full Application Information requested:
  - i. Contact information
    - 1. Biosketch (<https://grants.nih.gov/grants/forms/biosketch.htm>)
    - 2. Statement of support from academic advisor (if applicable)
  - ii. Research Area of Interest
  - iii. Review summary (1-3 sentences)
  - iv. Amount of funding requested (Numerical)
  - v. Budget justification
    - 1. Budget may include (examples):
      - a. Access to data bases and library resources
      - b. Research Assistant pay (hourly rate)
      - c. Article submission fees
      - d. Travel and lodging to Feeding Matters Conference for presentation of findings
    - 2. Budget items not allowed:
      - a. Computers, tablets, and other electronic equipment
      - b. Researcher salary
      - c. Travel to meetings other than Feeding Matters conferences (unless approved by granting committee)
      - d. No indirect costs
  - vi. Goal, Strategies, Impact (200 - 400 words)
  - vii. Research Design and methodologies (400 -800 words)
  - viii. Dissemination/Publication Plan (200-400 words)
  - ix. Timeline (200-400 words)
- f. Grant Conditions:
  - i. Grant funds must be used in accordance with the budget included within the grant application.
  - ii. Grantee warrants that funds will only be used for the purposes allowed by the IRS and other government agencies relating to grants. In particular, no funds will be used for lobbying purposes or to aid in the election of a public official.
  - iii. Grantee will furnish to Feeding Matters any information concerning a change affecting the scientific integrity, including if the research is subject to IRB approval.

- iv. If funds are not used for the purposes described in the proposal, Feeding Matters reserves the right to have all grant funds immediately returned.
- v. Grant Payment:
  - 1. 1<sup>st</sup> installment of grant award (75% of grant award) to be paid within 30 days of application acceptance
  - 2. 2<sup>nd</sup> installment of grant award (25% of grant award) upon successful completion of the project based on the timeline and a full report submitted to Feeding Matters.
- vi. Reporting:
  - 1. Reporting deadlines will be determined based on timeline written out within the application.
- vii. Publicity: Neither the grantee nor Feeding Matters, Inc. will use any organization name or any individual's name in any publicity, advertising, or news release without prior written approval of an authorized representative at Feeding Matters.
- viii. Publication: Publications resulting from the research activities associated with this grant must acknowledge Feeding Matters, Inc as the funder of this work.
- ix. Termination: Feeding Matters, Inc. may terminate this grant at any time upon thirty (30) days written notice.
- x. Prior Intellectual Property: Intellectual property that either the grantee or Feeding Matters, Inc. owned prior to the execution of this grant or is developed independently of the research is separate property and is not affected by this grant.

**Please submit abstracts via email to [pfda@feedingmatters.org](mailto:pfda@feedingmatters.org) by Friday, September 27, 2019 (11:59pm Pacific Time) \*New deadline\***